

REQUEST FOR QUOTATION

P.R. No./Date - 201810-0328 / October 25, 2018

RFQ No./Date 201811-0225 / November 8, 2018

Sir / Madam:

Please quote your lowest price/s for the item/s listed below including the total amount in legible style (preferably typewritten) and return this duly signed by the company's authorized signatory/ies to the General Services Division, Administrative Office c/o Mr. Jerson Q. de la Torre, 2/F Floor of the above address or e-mail to procurement@phcc.gov.ph on or before **14 November 2018, 12NN.**

Your participation to this bidding shall be subject to the requirements as identified below.

- PhilGEPS Registration Number
- Mayor's/Business Permit / BIR Certificate of Registration in case of individual
- Latest Income/Business Tax Return.
- Professional License/Curriculum Vitae.
- Omnibus Sworn Statement.
- Signed Terms of Reference
- Proposal must be inclusive of all applicable government taxes and subject to 5% R-VAT and 1% (PO) or 2% (JO) deductions
- Bids must be submitted using this form. Supplemental information using your company stationery may be attached to reflect the complete specification of bid e.g., brand name, model, pictures/brochures/literature, menu, etc.
- Bids should not exceed the Approved Budget for the Contract (ABC) in the total amount of **₱93,102.00**
- Award shall be made by lot (please bid for all items to avoid disqualification of bid) or
- Award shall be made by line item.
- Bids should be valid for a **minimum of one (1) month** from deadline of submission of bids as indicated above
- Procured items shall be delivered to PCC Office
- Payment terms: Send Bill arrangement
- Refusal to sign and accept an Award/Purchase Order/Job Order or enter into contract without justifiable reason, maybe ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184

In case you do not receive any communication from PCC 3 days/months from the deadline indicated above, it will mean that the award was not made in your favor. With the end in view of obtaining the contract most advantageous to the government, PCC reserves the right to: 1) accept or reject any or all the quotations/bids, 2) award the contract on a per item/basis, and 3) to annul the bidding process and to reject all quotations/bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For clarifications, please contact PCC-ALO-GSD - c/o Mr. Jerson Q. de la Torre, in the above address/telephone numbers.

Very truly yours,


JESON Q. DE LA TORRE
PACC Head Secretariat

Item No.	QTY	UNIT	ITEM/DESCRIPTION	TOTAL BUDGET PER LINE ITEM	BRAND/MODEL	UNIT PRICE	TOTAL (PhP)
					(To be filled-up by the supplier)		
1	626	piece	Philippine Daily Inquirer (2 copies Mon-Sat)	₱22.00			
2	104	piece	Philippine Daily Inquirer (2 copies Sun)	₱24.00			
3	730	piece	Philippine Star (2 copies Mon-Sun)	₱24.00			
4	522	piece	Business World (2 copies Mon-Fri)	₱30.00			
5	365	piece	Manila Times (1 copy Mon-Sun)	₱24.00			
6	313	piece	Manila Bulletin (1 copy Mon-Sat)	₱22.00			
7	52	piece	Manila Bulletin (1 copy Sun)	₱24.00			
8	365	piece	Business Mirror (1 copy Mon-Sun)	₱30.00			
9	365	piece	Manila Standard (1 copy Mon-Sun)	₱22.00			
10	261	piece	Malaya (1 copy Mon-Fri)	₱30.00			
			Note: Delivery at the PCC Lobby on or before 7AM, Monday to Sunday starting January 1 - December 31, 2019				
			XXXXXXXXXXXXXNOTHING FOLLOWSXXXXXXXXXXXXX				
This procurement shall be subject to the salient provisions of the IRR of RA 9184 - Liquidated Damages - Section 68 and the delivery schedule shall be completed within 5 calendar days from the receipt of the Purchase Order.							
						TOTAL:	

(Bidders, please provide complete information below)

Signature : _____
Name/Designation : _____
Name of Company : _____
Address : _____
Telephone/Fax : _____
E-mail Address : _____
TIN : _____

Posted on _____
Farmed-out _____
Retrieved on _____